The Annual Quality Assurance Report (AQAR) of the IQAC

AQAR for the Year

2017-2018

Part – A

1. Details of the Institution

1.1 Name of the Institution

Ganesh Dutt College, Begusarai

1.2 Address Line 1

G. D College

Address Line 2

Mirgang main road

City/Town

Begusarai

State

Bihar

Pin Code

851101

Institution e-mail address

Gdcollegebegusarai2@gmail.com

Contact Nos.

06243-242007

Name of the Head of the Institution:

Dr. Awadesh Kumar Singh

Tel. No. with STD Code:

06243-242007

Mobile:

9431861501

Name of the IQAC Co-ordinator: | Dr. Sunil Kumar Singh A

Mobile: | 7259031144

IQAC e-mail address: | Gdcollegebegusarai2@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)* | BRCOGN12485

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate) | EC/22/ANR/129

1.5 Website address: | www.gdcollegebegusarai.com

Web-link of the AQAR: | www.gdcollegebegusarai.com/aqar_2017_2018.pdf

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	**B++**	-	2005	20-09-2010
2	2nd Cycle	B	2.61	2014	23/09/2019
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY | 03/12/2005

1.8 AQAR for the year *(for example 2010-11)* |

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

    i. AQAR -12/10/2015
   ii. AQAR -07/11/2016
  iii. AQAR -13/11/2017
  iv. AQAR -01/10/2018

1.10 Institutional Status

    University   State [√] Central [ ] Deemed [ ] Private [ ]

    Affiliated College   Yes [ ] No [ ]

    Constituent College   Yes [√] No [ ]

    Autonomous college of UGC Yes [ ] No [ ]

    Regulatory Agency approved Institution Yes [ ] No [ ]

    (eg. AICTE, BCI, MCI, PCI, NCI)

    Type of Institution   Co-education [√] Men [ ] Women [ ]

                       Urban [√] Rural [ ] Tribal [ ]

    Financial Status   Grant-in-aid [√] UGC 2(f) [√] UGC 12B [√]

                       Grant-in-aid + Self Financing [ ] Totally Self-financing [ ]

1.11 Type of Faculty/Programme

    Arts [√]   Science [√] Commerce [√] Law [ ]   PEI (Phys Edu) [ ]

    TEI (Edu) [ ] Engineering [ ] Health Science [ ] Management [ ]

    Others (Specify)   [Not Applicable]

1.12 Name of the Affiliating University *(for the Colleges)*   [Lalit Narayan Mithila University, Darbhanga]

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | ----- |

University with Potential for Excellence | ----- | UGC-CPE | ----- |

DST Star Scheme | ----- | UGC-CE | ----- |

UGC-Special Assistance Programme | Language Lab Remedial Coaching | DST-FIST | ----- |

UGC-Innovative PG programmes | ----- | Any other (*Specify*) | ----- |

UGC-COP Programmes | ----- |

2. IQAC Composition and Activities

2.1 No. of Teachers | 08

2.2 No. of Administrative/Technical staff | 01

2.3 No. of students | 01

2.4 No. of Management representatives | 02

2.5 No. of Alumni | 01

2. 6 No. of any other stakeholder and

community representatives | 01

2.7 No. of Employers/ Industrialists | 01

2.8 No. of other External Experts | 02

2.9 Total No. of members | 17

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. `8`   Faculty `3`

Non-Teaching Staff Students `2`   Alumni `2`   Others `1`

2.12 Has IQAC received any funding from UGC during the year?   Yes `√`   No `  `

If yes, mention the amount   `Rs.20,000`

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. `6` International `  ` National `  ` State `1` Institution Level `5`

(ii) Themes
> ➢ Internal Quality Development
> ➢ Current trends in Education

2.14 Significant Activities and contributions made by IQAC

Encourage various departments to initiate on quality research.
Initiate digitization of the Library

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Organize four seminars at institutional level.	Achieved
Organize local educational trip for Geography and Ancient history students.	Achieved
Initiate in publishing a journal from the college.	In progress
Has initiate in the establishment of ICT enabled departments	In progress
To arrange for establishment of student information centre	In progress

Attach the Academic Calendar of the year as Annexure.

`√`   `  `

2.15 Whether the AQAR was placed in statutory body   Yes   No

Management ☐   Syndicate ☐   Any other body ☑

Provide the details of the action taken

> Follow up action was taken with minimum deviation.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	16	00	00	00
UG	19	00	00	00
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	35			

Interdisciplinary				
Innovative				

1.2   (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
      (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	16
Trimester	
Annual	19

1.3 Feedback from stakeholders* Alumni [√] Parents [√] Employers [√] Students [√]
   (On all aspects)

   Mode of feedback   :   Online [ ] Manual [√] Co-operating schools (for PEI) [ ]

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The syllabus is framed by the University however the faculty of the college actively participate in framing the syllabus.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Not Applicable

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
30	08	19	03	00

2.2 No. of permanent faculty with Ph.D. | 22 |

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	54		22		5				

2.4 No. of Guest and Visiting faculty and Temporary faculty | 20 | | 05 | | 00 |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	05	32	40
Presented papers	04	32	40
Resource Persons	00	11	09

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> - Regular student seminars are conducted on topics related to the subject and general topics.
>
> - Digital teaching method is being adopted in many departments.
>
> - Initiation has been taken to allocate mentor to each student.
>
> - Unit wise test is conducted in each department based on the class schedule which is displayed on the notice board of each department.
>
> - In PG internal assessment examination is conducted with innovative method, where in carry home tests, assignments, presentation and on the spot quiz etc., are conducted to assess the progress of the students.

2.7 Total No. of actual teaching days
      during this academic year

| 186 |

2.8 Examination/ Evaluation Reforms initiated by
      the Institution (for example: Open Book Examination, Bar Coding,
      Double Valuation, Photocopy, Online Multiple Choice Questions)

The college is a constituent unit of Lalit Narayan Mithila University. Therefore the examinations are conducted as per the directive of the Board of Studies (BOS) of the respective programmes.

It is mandatory to show the assessed answer sheet to the students on demand.

Bar coding and dual valuation system has been initiated.

Multiple choice questions are part and parcel of the examination system.

Open book examination and online multiple choice question are initiated by a few departments in internal examination.

2.9 No. of faculty members involved in curriculum
      restructuring/revision/syllabus development
      as member of Board of Study/Faculty/Curriculum Development workshop

| 04 | 02 | 03 |

2.10 Average percentage of attendance of students

| 78% |

2.11 Course/Programme wise
    distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
UG	2700	5%	80%	11%	4	92%
PG	1600	7%	74%	18%	1%	87%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC has contributed immensely in the development of teaching and learning process. Some of the steps initiated by the IQAC for teachers and students are listed below.

For faculty
➢ Encourage and help faculty to adopt modern method of teaching and apply the current technology like ICT.
➢ Advice and help teachers to prepare class schedule and teaching outcome for the subjects they teach.
➢ Teachers are requested to evaluate themselves based on the feedback from the students on the basis of questionnaire circulated among the students.

For Students
➢ Regularly gets feedback from the students and the parents.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	
UGC – Faculty Improvement Programme	05
HRD programmes	03
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	04
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	10	12	00	00
Technical Staff	01	05	00	05

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

To promote the climate of research, the college has constituted a publication committee. The main objective of the committee is to help and encourage the faculty in preparing proposal to bring in new projects and take up research in socially relevant topics. The committee is also working on bringing out a multi disciplinary journal.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	25	55	35
Non-Peer Review Journals	52	87	72
e-Journals	5	12	1
Conference proceedings	23	56	67

3.5 Details on Impact factor of publications:

Range [1-2] Average [1.5] h-index [-] Nos. in SCOPUS [-]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No. [05]   Chapters in Edited Books [23]

ii) Without ISBN No. [35]

3.8 No. of University Departments receiving funds from

UGC-SAP [-]   CAS [-]   DST-FIST [-]

DPE [-]   DBT Scheme/funds [-]

3.9 For colleges   Autonomy [-]   CPE [-]   DBT Star Scheme [-]

INSPIRE [-]   CE [-]   Any Other (specify) [-]

3.10 Revenue generated through consultancy [Rs. 3000]

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number		00			4
Sponsoring agencies					News paper groups of Begusarai

3.12 No. of faculty served as experts, chairpersons or resource persons [4]

3.13 No. of collaborations   International [ ]   National [ ]   Any other [03]

3.14 No. of linkages created during this year [ ]

3.15 Total budget for research for current year in lakhs : -----

From Funding agency [------]   From Management of University/College [-----]

Total [-------]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	00
International	Applied	00
	Granted	00
Commercialised	Applied	00
	Granted	00

3.17 No. of research awards/ recognitions   received by faculty and research fellows
       Of the institute in the year

Total	International	National	State	University	Dist	College
	00	02	01	2	2	4

3.18 No. of faculty from the Institution
     who are Ph. D. Guides
     and students registered under them

17

35

3.19 No. of Ph.D. awarded by faculty from the Institution

45

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 00   SRF 00   Project Fellows 03   Any other 00

3.21 No. of students Participated in NSS events:

University level 70   State level 02

National level 02   International level 00

3.22 No. of students participated in NCC events:

University level 50   State level 35

National level 22   International level 04

3.23 No. of Awards won in NSS:

University level 12   State level 00

National level 00   International level 00

3.24 No. of Awards won in NCC:

University level 04   State level 19

National level 04   International level 00

3.25 No. of Extension activities organized

University forum | 04 | College forum | 06 |

NCC | 07 | NSS | 02 | Any other | 00 |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- ❖   Gender Equality Programme

- ❖   Blood donation Camp

- ❖   Cleanliness and Sanitation Drive

- ❖   Environmental and Resource management programme

- ❖   Digital Awareness Programme

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	11750 sq m			11750 sq m
Class rooms	24			24
Laboratories	13			13
Seminar Halls	01			01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	02			02
Value of the equipment purchased during the year (Rs. in Lakhs)	1.5		Internal	1.5
Others	--			--

4.2 Computerization of administration and library

> Yes. Digital record of all the books are available in the library. Initiation has been taken to add videos and electronic journals in the library.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	44004		390		44394	
Reference Books	1180		100		1280	
e-Books						
Journals	2700		300		3000	
e-Journals						
Digital Database	5		12		17	
CD & Video	15		20		35	
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet			Office	Depart-ments	Others
Existing	25	10	Browsing Centres	Computer Centres		05	10	
Added	05	00	---			00	05	
Total	30	10				05	15	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> ❖ The whole campus is wifi enabled.
> ❖ Teachers deliver the lecture with the help of PPTs and Videos.
> ❖ The entire office work is almost digital.
> ❖ Computer facility with internet and round the clock wifi facility is available to all students.

4.6 Amount spent on maintenance in lakhs :

i)   ICT   1.5 lakhs

ii) Campus Infrastructure and facilities   5 lakhs

iii) Equipments   1.2 lakhs

iv) Others   35 lakhs

Total :   42.7 lakhs

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> The IQAC has taken a number of steps to enhance student support service which is listed below;
> Prospectus of student's support system has been enhanced.
> Regular guidance to students.
> Mentor system initiated.

5.2 Efforts made by the institution for tracking the progression

> Regular meeting between the students and parents.
>
> Regular tests and interview are conducted regularly.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
9236	3109	21	12366

(b) No. of students outside the state

10

(c) No. of international students

00

Men
No	%
8598	69.53

Women
No	%
3768	30.47

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2303	1579	12	6152		10046	3723	1848	16	6779		12368

Demand ratio   - 100   Dropout % - 2.23%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> ❖ The placement cell of the college encourages the students to take up competitive exam and provide guidance by arranging interactive sessions between the aspirants and the successful candidates.
>
> ❖ Competitive exam books and current affair magazines are available in the library.
>
> ❖ Employment opportunities in diverse fields are regularly discussed with the student group.
> ❖ Coaching in competitive exams is given to the students from time to time.

No. of students beneficiaries | 321 |

5.5 No. of students qualified in these examinations

| NET | 5 | SET/SLET | | GATE | 2 | CAT | 3 |
| IAS/IPS etc | 0 | State PSC | 21 | UPSC | 4 | Others | 29 |

5.6 Details of student counselling and career guidance

> A career guidance centre is functioning in the campus; it caters to the need of the students. The centre provides guidance to the students on the career opportunities present and suggests the best career the students should choose for high success.

No. of students benefitted | 250 |

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
02	79	15	17

5.8 Details of gender sensitization programmes

> The college possesses Women Empowerment Cell. The cell organizes numerous programmes for women empowerment. It conducts anti dowry drive, awareness on female foeticide, gender equality, etc.

5.9 Students Activities

    5.9.1   No. of students participated in Sports, Games and other events

        State/ University level | 17 | National level | 05 | International level | 01 |

    No. of students participated in cultural events

        State/ University level | 12 | National level | 11 | International level | 00 |

    5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | 05 | National level | 01 | International level | 00 |

Cultural: State/ University level | 103 | National level | 02 | International level | 00 |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	42	Rs. 50,000
Financial support from government	5700	8,550,000
Financial support from other sources	-	
Number of students who received International/ National recognitions	-	

5.11   Student organised / initiatives

Fairs   : State/ University level | √ | National level | | International level | |

Exhibition: State/ University level | √ | National level | | International level | |

5.12   No. of social initiatives undertaken by the students | 05 |

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- The institution intends to create an egalitarian society and promote responsive and responsible citizens who will nurture the needs and aspirations of the society and nation.

- This institution is committed to translate these objectives into reality through high ethical standards demonstrated by its   teaching fraternity.

- At every level of discourse the teachers, students, staff and other stakeholders are motivated to follow and appreciate the wisdom inherent in honesty, sincerity, integrity while discharging their responsibilities.

- Vision, mission and objectives of the institution are communicated through its curricula incorporating values of human life.

- It considers education as a liberating force which rids life of its miseries. The education can be meaningful only if it produces citizens who can contribute to the betterment of society and the nation. Self reliant, discipline , conscious and rational human being alone can prove an asset to the society.

6.2 Does the Institution has a management Information System

Yes. The college uses ICT in administrative work. The accounting process is fully computerized. Registration, admissions, results and every other kind of student's related activities are computerized, and almost every activity is carried using ICT technology.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

Curriculum are regularly updated and re-designed in keeping with the shifting educational and social paradigm.

6.3.2   Teaching and Learning

- Innovative method of teaching and learning are adopted.
- Regular tests are conducted to access the students.
- Open book exam, carry home exam and constant consultation with the parents and other stake holders are carried out to enhance the teaching and learning process.
- Field visits, audio visual classes, and exposure of the students with professionals are arranged on regular basis.
- Students are motivated to carry out research in socially relevant topics.

6.3.3 Examination and Evaluation

Regular tests are conducted as per the class schedule. Open book exams, carry home exams, presentation and assignments are given to assess the development of the students.

6.3.4 Research and Development

- The college has established a research committee to promote research which is beneficial to the society.
- Teachers and students are motivated to take up research.
- The college has initiated the process of publishing a research journal of the College.
- The college supports students to attend seminar and conference and grants leave to carry out research activities.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The library is being gradually computerized.

The college is gradually providing ICT to every department.

The college is planning to equip the laboratory with latest instruments.

6.3.6 Human Resource Management

- The college utilized its human resource to the best of its capacity. Students are involved in every activity of the college.
- Students are not only motivated to take up studies but they are persuaded to take part in various extra-curricular activity like NSS, NCC, Social and other cultural activity.
- Teaching staff are encouraged to host and participate in workshop and take up refresher course in academic staff college and through online mode.
- Alumni are encouraged to actively participate in the welfare of the college.
- Non teaching staffs are made computer literate and are encouraged to adopt to digital mode of life.

6.3.7 Faculty and Staff recruitment

Recruitment of staff is related to the University but staff are recruited in the college on contract and daily payment basis to cater to the demands.

6.3.8 Industry Interaction / Collaboration

The college interacts with the industry through collaboration in broad area. The important industrial partners are;
- Barauni refinery
- Barauni thermal power
- Sudha and Ganga Dairy

6.3.9 Admission of Students

Admission is done online based on merit adopting the reservation policy as per the State Government norms. Merit list and admission process are carried out with the help of ICT.

6.4 Welfare schemes for

Teaching and Non teaching	The teaching and non-teaching staffs are sufficiently covered under the welfare scheme provided to all government staff of the University. In addition to the above. The following facilities are provided by the college; • Advance payment against the salary. • Medical facility in the campus. • Festival advance twice a year. • Uniform and other safety gadgets are provided. • Job to next kin of the staff in case of death of the staff in service (as per government norms) • Assistance in education to members of the college. • Counselling and emotional support to the staff in case of distress and mental stress.
Students	• Financial aid is provided through Student welfare scheme. • Endowments are awarded to deserving students through different stakeholders. • Initiated to provide mentors to the students. • Special coaching is giving to students to compete in competitive exams.

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done   Yes   √   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done? yes

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	LNMU	Yes	LNMU
Administrative	Yes	LNMU	Yes	LNMU

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes [ ]   No [V]

For PG Programmes   Yes [ ]   No [V]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> The matter relates to the University.
>
> Choice based semester system has been introduced at the Post Graduate Level.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> The matter relates to the University.

6.11 Activities and support from the Alumni Association

> - The alumni association meeting are regularly conducted and the members participate with great zeal.
> - The alumni support every endeavour of the college in improving the quality of education in the college.
> - The alumni help in recruitment of the students in different fields.
> - They sponsor different types of scholarship to the needy students.

6.12 Activities and support from the Parent – Teacher Association

> The parent-teacher association contributes immensely to the development of the college;
> - They have contributed in reducing the dropouts in the college.
> - Discipline within the campus is one of the major contributions of the association.
> - The association are responsible for success of various co-curricular and extra-curricular activities.

6.13 Development programmes for support staff

> The supporting staffs are the backbone of the college. Catering to the important role performed by these staffs the following development and support programmes are practiced;
>
> Time bound allotted duties, regular meeting to cater to the needs of the staff.
>
> Advance payment in emergency and counselling during distress.
>
> The staffs are provided sports infrastructure for exercise and health.

6.14 Initiatives taken by the institution to make the campus eco-friendly

> - The college is located in almost heart of the city. Though the campus is surrounded by a thick settlement and blooming market, the environment inside the campus is serene thanks to the greenery inside the campus which is covered with variety of trees and ornamentals. They not only add beauty to the campus but also are a great carbon sink.
> - The campus is has a well organized water management system.
> - Solar panels are used to minimize the use of conventional energy.
> - Use of polythene and smoking are banned in the college.
> - Classes are taken in two shifts to reduce the pressure of huge number of students and thus minimize the carbon-di-oxide emission in the campus.
> - Water harvesting and hazardous waste management.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> - Evaluation of teachers by feedback from students
> - Involvement of the student union in the decision making process of the college.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> - Up gradation of the college website at a rapid pace
> - Organization of placement drive and initiation of introducing job oriented courses.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

- Transparency in admission policy and process
- Excellent and Exemplary in sports cultural activities

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

Organization of Ozone day and earth day.
Polythene banned in the college.
Plantation activities encouraged
Use of tree saving techniques adopted and eco auditing conducted.

7.5 Whether environmental audit was conducted?   Yes √   No ☐
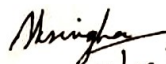
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Almost all the departments have been given guidance to conduct SWOT analysis of each faculty members so that academic performance can be monitored which can help in the enhancement of academic capacity.
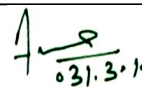
8. **Plans of institution for next year**

Improvement in the academic output of the college
Excel in sports and cultural activity.
Enhance the contribution of NSS and NCC

Name _____   Name _____
031.3.19

Principal
G.D. College
Begusarai

31|03|19

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____ ***** _____

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

****