YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Ganesh Dutt College, Begusarai
• Name of the Head of the institution	Prof.(Dr.) Ram Awadesh Kumar
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	06243242007
• Mobile no	7545050337
• Registered e-mail	gdcollegebegusarai2@gmail.com
• Alternate e-mail	rajajeet10@gmail.com
• Address	G.D. College
• City/Town	Mirganj main road, Begusarai
• State/UT	Bihar
• Pin Code	851101
2.Institutional status	
• Affiliated /Constituent	Constituent
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	**Lalit Narayan Mithila University, Darbhanga**	
• Name of the IQAC Coordinator	**Dr. Sunil Kumar Singh A**	
• Phone No.	**06243242007**	
• Alternate phone No.		
• Mobile	**8567923394**	
• IQAC e-mail address	**iqacgdcollege@gmail.com**	
• Alternate Email address	**rajajeet10@gmail.com**	
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.gdcollegebegusarai.com/aqar_2020_2021.pdf	
4.Whether Academic Calendar prepared during the year?	**Yes**	
• if yes, whether it is uploaded in the Institutional website Web link:	https://gdcollegebegusarai.com/po_co/Acedemic%20Caledar-2021-22.pdf	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B++**	**81.10**	**2005**	**21/09/2005**	**20/09/2010**
Cycle 2	**B**	**2.61**	**2009**	**24/09/2014**	**23/09/2019**

6.Date of Establishment of IQAC	**03/12/2005**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	1	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	No	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. To begin the online mode of mark submission examinations and internal exams. 2. To integrate online instruction into teaching and learning activities. 3. To educate students about waste management.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. To begin the online mode of mark submission of practical examinations and internal exams.	The submission of marks is currently done online.
2. To integrate online instruction into teaching and learning activities.	The online course material has increased.
3. To educate students about waste management.	Students are more conscious about waste management.

13.Whether the AQAR was placed before statutory body?	No	
• Name of the statutory body		

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	03/02/2023

15.Multidisciplinary / interdisciplinary

Teachers who specialize in one field often teach courses in other fields to help students gain a critical perspective on their own field and a deeper understanding of it. This also puts a variety of possibilities in front of them so they can progress toward a promising and intriguing aspect of higher education.

16.Academic bank of credits (ABC):

This college is a constituent college of L. N. M. U, Darbhanga. The University is working to establish this kind of bank credit.
In accordance with this, this college is planning to create a store for academic bank credit. This academic year, the college does not have such a system.

17.Skill development:

Nil

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Every year, literary events are held by the departments of Hindi and Sanskrit to emphasize the value of understanding the origins of our cultural heritage. Yogic sciences are also encouraged in the college's academic program. The NSS units regularly host events in partnership with important organizations to honour India's rich and varied cultural history.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college is now working on creating a manual for OBE in the near future.

20.Distance education/online education:

There are no online programs or courses offered by this college.

However, it is home to the Indira Gandhi National Open University's (IGNOU) distance learning center. In terms of online education, the college's teaching fraternity offers course materials that are posted online. Additionally, each department offers social media groups where students can connect and share information on courses and classes. Students found the course materials and online classes to be especially beneficial during the pandemic academic year of 2020-21.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	36

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	24479

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	12156

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	7288

File Description	Documents
Data Template	No File Uploaded

3.Academic

3.1 Number of full time teachers during the year		**38**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year		**112**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**31**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**752 Lakhs approx**
4.3 Total number of computers on campus for academic purposes	**50**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

G D College adheres to the curriculum designed by its parent university, L N M U, Darbhanga, Bihar. The University, through its experienced manpower, extends all possible supports by clearing up ambiguities through written explanations and suggestions, as well as by modifying infrastructural barriers, regarding teaching practices and methodologies or the design of curriculum. Internally, the institution reviews the teaching plan. Each department of the college follows the academic calendar and the curriculum provided by the university. The college meticulously creates a schedule that is

distributed to all departments with careful accounting for the available resources and infrastructure. The timetables and workloads for each academic session are planned with the help of teachers, so the syllabus is completed. The institution encourages the teachers to take Orientation and Refresher courses to keep up with the latest developments in their respective research fields. The University gets our valued opinion and gives it due weight in the formulation of future policies. The principal as well as selected college members have represented the college in many significant boards and committees in the past and continue to do so. However, the institution's principal delivers his expertise and excellence in curriculum design at the university level as a member of the academic council of the university. For the advantage of the students, the college offers an open-access system library.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institute adheres to the parent university's examination schedule and evaluation method with set university regulations. The teaching-learning process includes a continuous internal assessment (CIA) of students. CIA has been in operation at the PG level since 2016, and the implementation of the CBCS (Choice-Based Credit System) commenced in 2018. CIA-related midterm examinations include multiple choice, short answer, and long answer questions as suggested by the department. Further students are graded for their assignments, seminars, quizzes, and attendance. The students are urged to study diligently to improve their performance. For the evaluation, the departments work to improve the process of evaluation to be more credible and transparent. Declaration of the result is time time-bound program. At the beginning of the academic session, students are oriented about the continuous internal evaluation and end-term exams. Special attention is provided to weaker students for improvement. The results are analysed to distinguish between slow and advanced learners.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**C. Any 2 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

16

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement

for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The university has offered an environmental awareness course to help PG students understand the value of protecting the environment. The college has started a variety of social initiatives, such as campaigns to promote health and hygiene, medical checkups, AIDS awareness, road safety, blood donation drives, tree plantings, village cleanliness initiatives, and plastic-free campaigns. In order to offer counselling, advance gender equality, and address concerns regarding the safety and security of female students, employees, and teachers, the college has a Women/Girls securityCell.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

7

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students	**E. None of the above**

Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://www.gdcollegebegusarai.com/po_co/Student%20Satisfaction%20Survey%2021-22.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

24479

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

12256

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The department's concerned teachers analyze by performance of students after the unit test takes place. Both slow and advanced learners are identified by the teacher and assisted in accordance with their pace of learning.

Programs Specially Designed for Advanced Learners:

1. Advanced learners are encouraged to create posters and PowerPoint presentations as part of special programs.
2. Students are encouraged to take part in various symposiums and seminars. A variety of competitive exams are discussed with advanced students based on their interests.
3. It is suggested that they read the library's standard reference books.
4. They are encouraged to write model answers based on the university exam questions. Programs Specially Designed for Slow Learners: 1. Extra attention in classes is taken regularly. 2. Periodically, teachers may assign homework to assist slow learners. 3. For those with slower learning abilities, tutorial classes have also been held.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
24479	38

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college provides a variety of learning experiences:

1. Students participate in interactive learning, seminars, quiz competitions, roleplays, and other educational activities at the college. 2. Educational screenings in the classroom make subject learning interesting. 3. Teachers frequently employ ICT resources like PPTs, and interactive whiteboards to improve student learning, especially in light of the COVID-19 epidemic. 4. By using projects and tasks, learning is made more student-centered. 5. Students frequently participate as volunteers in lectures, workshops, and other events. 6. Students are encouraged to sign up on e-learning platforms like NDLI. 7. The College Library offers internet access, texts, and reference materials.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers in colleges, especially the younger faculty, have a tech-savvy approach. They have access to the most recent ICT technologies, which improve the traditional teaching and learning process. Students' attention is captured through the use of ICT devices, which make learning more engaging and student-friendly. Due to this, learning went on even during lockdowns brought on by the Covid-19 pandemic. Delivering lectures and holding online classes have both been done using virtual platforms like Zoom, Google Classroom, and Google Meet. Additionally, simulations and YouTube videos were used to perform the practical classes. Wi-Fi is available on the college campus. The facilities in the library are good.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

38

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

26

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

532

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college features a well-organized, transparent, and reliable Continuous Internal Assessment (CIA) procedure for students. The academic calendar is used to communicate the exam timetable. Summative modes are part of the internal assessment mechanism and are based on:

1. Attendance 2. Each semester, there are two CIA exams, and 3. Assignments and Seminar.

The following are taken into account for gradation: 1. Presentations at seminars and participation are taken into consideration. 2. Class discussion. 3. Involvement in college activities. 4. Responsible conduct and moral values.

The college requires a minimum of 75% attendance of students per semester or year. Quizzes, assignments, vivas, and practical exams serve as the foundation for internal evaluation. Students receive individual feedback. The summative method involves giving students a

semester-ending test that follows a university model, marking their answer sheets, and providing any necessary remarks. Each year, the students have won awards and have continuously appeared on the University Merit List.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is a committee under the leadership of the Principal and Senior Teachersto deal with internal examination related grievances of students.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has prepared program outcomes, program-specific outcomes, and course outcomes for the M.Sc. and B.Sc. programs. At the start of each semester and session, teachers explain the learning objectives in the classroom. As a result, expectations for the course or program are communicated to students right at the start of the teaching-learning process. The purpose of the induction classes is to explain the program outcomes and course outcomes for the programs and courses that the college isoffering. The college website has the necessary information for new applicants. The Counselling Cell and Students' Helpdesk also inform students of what to anticipate from particular courses at the time of acceptance. Another tool the college uses to gather input on how far students have progressed toward learning objectives is the Student Satisfaction Survey (SSS). In order to inform students and teachers about the learning objectives of courses and programs, the college uses a variety of channels.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution benefits from outcome evaluation since it aims to prepare students for the future by providing them with the knowledge and skill sets they will need. The institution uses the results evaluation as a useful tool for self-reflection and development. The following metrics are used to assess how well programs and course objectives are being met:

The teachers choose a variety of approaches, including as presentations, practicals, and vivas, in accordance with the program guidelines.

The annual practical/viva-voce question papers are created by external examiners so that course outcomes can be assessed in accordance with university policies.

The University releases the results following the final exams. Following the declaration, each course's findings are examined and discussed in departmental meetings. The teachers offer their critiques and recommendations for further development.

The participation of students in a variety of co-curricular and extracurricular activities, such as lab work and extracurricular activities, reveals how their academic learning has progressed.

The attainment of learning objectives is also demonstrated by our students who choose to pursue higher education and jobs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.gdcollegebegusarai.com/po_co/Student%20Satisfaction%20Survey%2021-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

14

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Through the use of computers, high-speed internet, Wi-Fi, and academic resources found in libraries, large work areas with contemporary lab equipment, teachers and students can establish an environment. Through the departments in the college, there is a framework in place for the invention and promotion of innovation. For the benefit of students, faculty have developed an institutional e-repository of ICT material in the form of PPTs, e-resources etc. Students are also encouraged to take part in debates and discussions on current scientific and creative trends and breakthroughs in their particular disciplines.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	**No File Uploaded**

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution enlists NSS unit volunteers at the start of each academic session. The teacher-in-charge monitors and maintains a record ofthe success of the social activities conducted. Volunteers take part in the extension activities, which aids in their development as good citizens and furthers the cause of citizenship. Regular outreach initiatives are carried out by the institution in rural areas, adoptive communities, and socially disadvantaged groups. These initiatives seek to bridge the gap between higher education institutions and society. The kids' viewpoint will change as a result, and youth will develop leadership skills. The institute often conducts outreach programs in rural areas and disadvantaged social groups. These initiatives seek to bridge the gap between higher education institutions and society. The studentsviewpoint will change as a result, and youth will develop leadership skills.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**No File Uploaded**

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	**No File Uploaded**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college makes sure that the resources are used efficiently for the maintenance of the various facilities on campus. Departments having practical programs have their own labs.The library also supports users' academic needs by assisting them in locating, choosing, and acquiring the necessary information. Everyone has access to shared amenities and separate common rooms for females. Many faculties, administrative offices, language labs, etc. have computers with the latest versions of MS Office, Adobe, and Tally installed for all college work. To improve their technical skills, all staff members and students are encouraged to regularly use the computer facilities. Private vendors are frequently deputed to look after the college's electronic equipment and electrical work as well. Themain buildings of collegeincludethe academic block, library, Vigyan bhavan, Sacchidanand bhavan, RUSA building, Kala bhavan, spread across 25 acres of land. A fully air-conditioned auditorium Dinkar Sabhagar is present and available for meetings, seminars etc. The college provides an in-campusUGC boys hostel and Ambedkar Chatrawasof the Social Welfare Department of the Government of Bihar for SC, ST students with all the basic amenities to meet the needs of the students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor),

gymnasium, yoga centre etc.	

The college actively manages the Ek Bharat Shreshtha Bharatfor the promotion of culture and morals in addition to having two NSS units. These units, together with the college's NCC units, observe significant national and international events and days on a regular basis. Each of these units has a separate office with the minimum instructed necessities. These organizations plan events and protests to advance various causes in the local area. For flag hoisting and open-air programmes, there is an outdoor stage. There are separate volleyball courts and facilities for indoor sports like carom, and chess. There are outdoor facilities for football, cricket, athletics, and other track and field events. Yoga Day has been consistently observed online for the past two years, including yoga demonstrations by experienced practitioners. Therefore, despite having a limited physical infrastructure, the college works to make the most use of its resources. The scheduling of athletic, cultural, and academic events ensures that the playgrounds, classrooms, and other facilities are used to their maximum potential.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in

lakhs)

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Nil

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.35 lakhs approx

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

131

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college's ICT services are provided under the Bihar Sarkaar Saat Nischay Project and are thus available round-the-clock, without charge to both professors and students, at a 20MBPS speed. On the campus, internet access is available on every machine. Nearly the entire college campus is covered with Wi-Fi. To access the internet with ease and little difficulty, renewable solar plates have been installed to provide an uninterrupted power source. The latest software is continuously added to computer systems and Wi-Fi networks as needed. The Wi-Fi servers and all other required accessories are housed in a special room. The college offers internet access to all faculty members across all departments and systems of the organization so they can save and download materials as needed for academic purposes. Computers that are no longer in use are duly replaced, with new ones. There are online fee payment options available. Admissions, salaries, and scholarship processes are computerized.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

50

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has put in place appropriate strategies for maintaining and caring for the college's infrastructure. The Principal suggests the need for infrastructure expansion to the relevant authorities based on the anticipated development plan. The college development funds is used to maintain and make minor repairs to the equipment and furniture. Through multiple committees, an efficient monitoring system assures the best use of the budget allotted. We have maintenance and building committees to supervise the needs of the entire campus. These committees are led by the principal and include teachers and some office employees as members. The college handles the annual maintenance and repairs of the infrastructure in a methodical way. The workers assigned to the building's cleaning and maintenance perform daily maintenance. The college has funds for maintaining and repairing the computers and electronic equipment. The college has a competent technical assistant who handles the maintenance and calibration of all the laptops and PCs there. As per requirement number, carpenter, and electrician services are offered. The service provider handles generator maintenance. Aqua guards and multipurpose printers are covered by yearly maintenance agreements. The library offers deserving students access to a "Book Bank" of basic textbooks for the duration of the academic year. On the first level of the library building, there are comfortable Reading Rooms with space for readers. Every working day, from 9.00 AM to 4.30 PM, the library is open. Four classes and computer labs are available for students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2650

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**E. none of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

240

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

240

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**D. Any 1 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has a vibrant student union with elected members, serving as a liaison between the university and students. The union focuses on upholding discipline, planning seminars, and organizing

cultural events. Students organize and celebrate National Teachers Day, Inter-University cultural and sporting competitions, and other national holidays. The college also has two active programs, NCC and NSS, which help students develop social and interpersonal abilities. NCC enrols students in army life, instils self-discipline, and sends selected children to various programs and camps. NSS organizes seminars and rallies to interact with locals and promote universal values. Both units contribute to the college's academic and social life.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

6

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college in working in the process of Alumni association formation.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

With its mission to create and facilitate an environment for knowledge, research, skill, self-reliance, and humanitarianism that propels the young to build a caring and sharing society, the college's vision for academic excellence, integrity of character, and aim to develop a scientific temperament for a caring, impartial, and inclusive society is seen in its governance. Its policy of inviting faculty and students from all social classes is a testament to its strong moral standards and beliefs. The Management always promotes staff participation in the quality assurance, enhancement, and development activities of the College by having them serve on committees like IQAC, Staff Council, as Heads of Departments or Coordinators of Cells, Students Council, etc.

The vision is to provide quality education to all students, regardless of socioeconomic status, through creative teaching techniques, fostering a welcoming learning atmosphere, and promoting academic excellence and scientific aptitude. The college's mission is to provide affordable, high-quality education to rural students so they can tackle global challenges.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college leadership encourages decentralization and participative management through discussions with faculty, staff, committees, and students. This approach enhances institutional effectiveness and promotes holistic student development. The institution's Cultural Activities Committee, which includes students, teachers, and staff, promotes decentralization and participatory administration. The College Governing Council, staff, and students collaborate on decision-making policies for academic and administrative matters. Donors and student council members also participate in sensitive decision-making processes. The institution emphasizes decentralization and equal opportunity, with each committee assigned specific duties. The Principal, Department Heads, faculty, and student union members work together to foster the institution's development by sharing responsibilities, participating in growth, and adhering to its goals and objectives.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Teaching and Learning: Take into account scheduling an Induction class at the start of each academic session.

Admission of Students: A transparentadmissions process is in place. The university admissions portal is utilized.

ICT, physical infrastructure, and instrumentation in the library: Students have access to all facilities, and they are urged to take full advantage of them. The college has taken all necessary measures to guarantee quality improvement in the ICT, physical

infrastructure, and instrumentation.

Library: There are plenty of text books, reference books, journals, and magazines in the college's well-developed library. The college has a computer lab with high-speed internet access that is used by both students and faculty members as far as ICT is concerned.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College's organizational structure assists in its efficient operation. Regular feedback from teachers, non teaching staff, and students, as well as proposals from the NAAC peer team, serve as the main planning inputs. The Principal, IQAC, discusses and examines these inputs. The Head of the Institution makes decisions regarding planning and infrastructure development after consulting with others. The submitted proposals are discussed by the relevant Cells and committees, adjusted as necessary, and finally approved. Before a strategy is finalized, all of its financial consequences and challenges are carefully considered and addressed. For the efficient execution of these policies, the Principal, Heads of Departments, committee/cell in-charges, and office personnel monitor and coordinate.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The University establishesa pension, gratuity, insurance, or provident fund for its officers, teachers, and nonteaching staff as required by section 71 of the BSU Act for both teaching and nonteaching positions. As a result, on par with Bihar's State Government employees, all teaching and nonteaching College staff hired before September 1, 2005, are benefiting from the Old Pension Scheme, a Noncontributory Provident Fund, and a Gratuity Scheme. Employees of the College who were hired on or after September 1, 2005 are eligible for coverage under the New Pension Scheme, Contributory Provident Fund, and Gratuity Scheme, on par with Bihar's State Government Employees in a comparable position. Thefollowingwelfareprogramsareavailabletoteachersandnon-teaching staff:]

1. Staff members can easily request leave off for personal work, to attend seminars, refresher courses, orientation programs, etc.

2. Faculty members are encouraged to do research and publish their work in order to advance their careers.

3. Separate reading and computer areas in the library, as well as designated cabins and workspaces.

4. Staffparkinginaseparatelot.

5. There is a compassionate grounds appointment provision for the non-teaching staff dependents.

6. Staff security is guaranteed by CCTVs and security personnel.

7. Every employee's family receives a single day's wages in the event of their demise.

8. According to the needs of the employee, a salary advance is given for daughter's wedding or a medicalemergency.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

Nil

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teaching Staff Performance Appraisal System

The L. N. Mithila University, in coordination with the Bihar government and governor secretariat, has established a performance appraisal system that the institution adheres to. The college abides by the University's periodic notifications. The University conducts

the application procedure and adheres to the criteria set by the UGC and implemented by the Bihar government for teacher promotion.

Staff Performance Appraisal System

The University promotes non-teaching staff members in accordance with Bihar government guidelines for performance evaluation. The procedure is carried out by the university.

Bihar State University Act and Statutes, as and when changed in accordance with UGC norms, serve as the foundation for evaluating and promoting both teaching and non-teaching positions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

External financial audits are conducted on a regular basis in our institution. The university periodically conducts the external audit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Regarding resource mobilization, the college adheres fully to the policies of the Bihar government and the rules established by L. N. Mithila University. The operation of the college relies on government funding. Due to the government of Bihar's mission of providing free education to female students, it also does not charge any fees for female students. As a result, the college receives funding from fees from male students, and grants from the Bihar government.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Every academic year, IQAC creates an action plan and monitors its appropriate execution for the student's overall growth.

In the IQAC meetings, strategies for quality assurance and best practices that should be institutionalized are considered. The Principal then informs the staff of the decisions taken.

StudentsOrientation Programs are held for new students at the start of each academic session. Information is provided to students regarding the examination process, internal evaluations, program outcomes, numerous Cells, the library, NCC, NSS, sports, etc. The

next step is a tour of several departments.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC identifies areas that need to be improved in terms of teaching and learning and creates an action plan for a future session. Information is gathered using specific formats created by IQAC from individuals, HoDs, Cells, offices, libraries, and hostels. Based on these reports, IQAC, the College administration, and Management identify incremental improvements in quality and fill any gaps that may exist.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college places a strong emphasis on gender equality through its co-curricularprograms. Women's Day is yearly celebrated by the college's well-established women's cell. For female employees, we have Mahila Prakosth (women's staff room), a separate and secure girls' room. Weoccasionally organizea variety of training programs as well. Through their activities raising awareness of girls' rights to literacy, health, and other benefits, the NSS, the NCC, and not just the women's cell, promote gender equality. Other college departments, such as the IQAC, the career counselling cell, etc., organize events to raise awareness of gender equity. Additionally, the college has an internal complaints unit that handles any issue involving working women.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-	**C. Any 2 of the above**

based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college is aware of its responsibility to protect and sustain the environment. students having Environmental water management and environmental science in their paper in PG are given tasks to conduct green audits in order to make the best use of the available natural resources. They perform monitoring of the air and water. Using power as efficiently as possible results in energy conservation. LED bulbs have been installed in place of the old campus street lights. In a shadow-free zone, we constructed solar panels on the rooftops of some buildings. Because of the college's plaintopology, there is no need to build a check dam. The college campus is green, and each year trees are planted. Additionally, the college's botanical gardens contribute to carbon reduction. There isn't an e-waste disposal and recycling facility around us. The college has started a number of awareness campaigns about environmental cleanliness and sustainability. We organize events for Earth Day, World Environment Day, Wildlife Day, etc.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**C. Any 2 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

According to its vision, mission, and objectives, our College is an organization that seeks to offer inexpensive, high-quality education to all social classes. The environment is inclusive and accepting of cultural, regional, linguistic, communal, socioeconomic, and other diversity because staff and students from all across India are

present. Through Government-provided scholarships, the College offers financial support on the socio-economic front and makes sure that economically backwards students do not miss out on an education owing to a lack of financial constraints.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

National Festivals like Independence Day, Republic Day and Constitution Day are joyfully celebrated with events that inspire pride in one's country. Discussions about citizens' rights and obligations as voters are held. The staff takes part in electoral duty. In the National Programs, the preamble of the constitution is read and repeated. Activities related to swachhata foster a sense of obligation and a propensity for cleanliness. Celebrations of Vigilance Week that include essay and debate competitions inspire students to resist corruption. Students are also taught civic responsibility through a variety of extracurricular activities, particularly through the NSS cell, where students take part in charitable work for the community.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional	**E. None of the above**

ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Numerous national and international remembrance days are celebrated and celebrated. Speaking on Independence Day and Republic Day, as well as reading the preamble to the Constitution, faculty members and the principal retrace and strengthen national pride. There are also other cultural events, such as dance, skits, and songs, that showcase our pride in our country and open up opportunities for reflection on our duties to the country.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice 1

The college offers free coaching sessions for students from lower

socioeconomic classes, using government funding from the Backward Classes Welfare Department of Bihar.

Practice 2

The college also conducts awareness campaigns for social and environmental issues, plantations, blood donation drives, and health checkups. The college fosters social responsibility and empowers students to change society.

Practice 3

They also provide motivational lectures on career options, skills, personality development, and stress management for graduates and undergrads. The college focuses on personality development and stress management skills, aiming to promote social responsibility among young people. Most of the students are from rural areas. As a result, the students have little exposure to many employment alternatives.

The organization promotes knowledge of and inspiration for the many professional paths open to studentsdepending on their field of study.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college has expanded into numerous more educational disciplines to become a comprehensive centreof quality education.It has also maintained its academic quest by producing high-caliberstudents. The College has given its Program of Diversity, Inclusion, and Integration, a focus area unique to the College's Vision, significant push and priority. The college's mission is to educate, support, and empower the nation's youth. In order to ensure justice and equity in society, the College emphasizes the necessity of

mainstreaming the underprivileged and weaker groups of students. The most well-known organization within the university system is G. D. College, which is the oldest college within the university. The College provides a crucial support system for online teaching and learning for students during the COVID-19 pandemic as part of its Diversity Inclusion and Integration Program. As a result, the college runs a program that sets it apart from other colleges. By accepting these responsibilities, it also satisfies its social obligation. Additionally, the college's NCC and NSS units frequently organize events and rallies for a variety of environmental causes throughout the city. These awareness campaigns cover topics including environmental responsibility, plastic-free living, and water security.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. The institution is working to increase the number of programs that are employability-related to industry in order to make sure that the curriculum is created and delivered for industrial demands. The program is connected to value-added certificate programs that promote student involvement and practical education. The institution will choose the courses that are in demand in the industry and include them in the curriculum.

2. The institution wants to improve its waste management system so that more waste may be recycled and the rest can be disposed of sustainably. It is expected that the college will aim to install solar panels in nearly every one of its important buildings as a further move toward using renewable energy sources.

3. A The institution plans to discuss about which trees should be planted on the college's campus.